

## Important Updates to Billing Duties

### + How to sign up for an ACH account with U.S. Customs

OIA Global is introducing some changes to our process for billing duties. With ongoing disruption in the supply chain, freight rates are soaring 600-1000%. As a result, we are making changes to our current billing process by **implementing a mandatory disbursement fee of 2.5%, or a minimum of USD \$35.00**. This disbursement fee starts at \$500 duty paid and will go into effect on November 15, 2021.

OIA Global is encouraging all customers to avoid disbursement fees by establishing an [Automated Clearing House \(ACH\) account with U.S. Customs](#). This way, you pay duties directly through U.S. Customs instead of OIA Global.

Further, if your company is prepared to set up automatic payments with U.S. Customs, OIA Global can help you complete the CBP 5106 Form to establish periodic monthly statements which can provide your company with 30-45 days of float before duties must be paid. To apply, follow these steps:

#### Complete ACH Application

- The [CBP Form 400 can be found on our website](#). For your convenience, the Broker Information section has been completed with OIA Global's contact information.

#### Follow our Helpful Tips

- OIA Global is committed to guiding you through the application process, to avoid rejection of your application. We have [provided some helpful tips](#) so the process can be done easily and successfully.

#### Transaction Verification

- Once approved, U.S. Customs will verify your banking information for payment processing. When your banking information is verified, you will be approved to pay duties electronically. Duty payments are transmitted on the 8th business day after U.S. Customs release.

#### Optional: Set up a PMS Account

- If your company is prepared for automated billing, OIA Global will help you set up a Periodic Monthly Statement (PMS) account to enable 30-45 days of float.

We are happy to discuss these changes with you in more detail. Please do not hesitate to contact your OIA representative to ask questions or if you need help starting the ACH program. Thank you for being an OIA Global customer!

U.S. Customs duty payments billed by OIA cannot be paid via credit card, other than when processed through OIA's official Bill.com link. This company is a shipper or seller of goods in international commerce or is affiliated with such an entity. Upon request, a general statement of its business activities and those of its affiliates, along with a written list of the names of such affiliates will be provided. FMC#3760 N/F. CHL #13337